



City of Rochester

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Procedure for Virtual Public Meeting

Governor Whitmer issued Executive Order Number 2020-15 on Wednesday, March 18, 2020 to allow focal government bodies (including their boards and commissions) to conduct remote meetings and expressly suspended compliance with section 3 of the Open Meetings Act to alleviate physical presence requirements in recognition of the threat imposed by the COVID-19 virus. In order to comply with Executive Order 2020-15 and to best meet the intent of the Open Meetings Act, the City of Rochester shall:

- Live stream audio and video content on two (2) separate streaming platforms available at the City's [YouTube](#) and at the City's website at www.rochestermi.org/201/City-Webcasts. (Click the live links to go there.)
- The City is committed to staying as accessible as possible. Due to the limitations of technology, City staff encourages residents to send an email with your comments to rsvp@rochestermi.org that will be read into the public record. This will decrease the demand on our virtual meeting infrastructure. Thank you in advance for your understanding.
- For those who prefer to use a telephone to participate, you will need to call (646) 558-8656 and enter **meeting ID: 839 0795 7297**. When prompted, enter a participant number or just touch the # key. During the call, use *9 to raise hand and you will be "called on" by the last 3-digits of your phone number. (For example, my last digits are 829. Callers will be asked to speak by referencing the last 3-digits of their phone number.) Note: Telephone participants will have their phone numbers masked, to protect their privacy.
- Please remain patient as staff will do our best to assist everyone, but be advised for virtual meetings there will be a three (3) minute limit for public comments.

For assistance or questions for accessing and/or making public comment during the meeting, our Public Relations Specialist can provide assistive support; please reach out to Jane Dixon at (248) 930-8166 or by email: jdixon@rochestermi.org.

The City again thanks everyone in advance for your patience and cooperation during this very unique time.